

**Minutes Zachary Taylor Parkway Commission**

Wednesday, December 11, Fellowship Hall, First Baptist Church, St. Helena Parish, Louisiana.

J. Curtis Jelks, Chairman, called meeting to order at 10:00 a.m. He requested an opening prayer from Ray Smith.

Mr. Jelks requested that Mr. Browning call the roll. Commissioners and alternates in attendance were Jim Dubroc (Rapides), Curtis Jelks, Minnie Douglas (E. Feliciana), Patrick Witty and Jerome Lacombe (Pointe Coupee), Vernon McMorris and Ike Jenkins (St. Helena), Mrs. Robert Magee (Washington); and Donald Browning (W. Feliciana). Mr. Jelks declared a quorum in attendance.

Mr. Jelks recognized guests in attendance in the meeting at that time; they included: Eusebia McMorris, Pat Smith, Joe Ellen Carruth, Daryl Carruth, Beryl Browning, Joyce Magee, H. Toler Hatcher, Betty Jelks, Bill Congay, Ed Pratt, Kenneth Cox, Beverly Gouder, Annie Coco, Wesley Blades, Hon. Robbie Carter, Eric Duck, E. Scott Galmon, Anita Cutrer, Julian Fitz, Vern Bidwell, Bert Babers, Butch Jones, Ronald Harper, Former Congressman Buddy Leach, Cody Fister, Turk Tynes, Robin Tipton, Mark Bonner, Ron Moreau, Chuck Heine, Former Governor David Treen, George R. Tucker and Lt. Governor Kathleen B. Blanco. There were also others in attendance but the signatures on sign in sheet were not readable by the Secretary.

Consideration of minutes of Quarterly Commission meeting of September 11, 2002 was given. Mr. Witty moved they be accepted as distributed, second by Mr. Browning. All voted in favor

Mr. Witty presented the Treasurer's report. Copy attached to master copy of these minutes. Mr. McMorris moved that his report be accepted, second by Mr. Browning. Motion carried.

Mr. Jelks requested that Ellis Magee then give a recap of a recent report from Adams and Reese. Mr. Magee reported on the activities of this firm on behalf of the Commission. Copy of report attached to the Master of these minutes.

Consideration of proposed extension of the current contract with Adams and Reese to the end of the calendar year 2003 was given. Motion to approve by Mr. Witty, second by Mr. Browning. All voted in favor of the motion.

In connection with a proposed educational project, consideration was given to authorizing the Chairman to execute contract with a Coordinator for the educational project, and to executing a contract with the firm chosen by the Chairman to produce a video for this project.

The following proposed budget for the Educational Project was presented:

1. Production of classroom video about Zachary Taylor	\$16,500
2. Coordinator's compensation	7,500
3. His travel	500
4. Printed material and postage	1,500
5. Contest prizes	<u>1,200</u>
Total	\$27,200

Mr. McMorris offered the following motion:

"That the motion adopted at the Sept 11, 2002 meeting of the Commission pertaining to a contract with Southeastern Louisiana University be rescinded; that the Chairman be authorized to execute a contract with Dr. Christopher Leahy who will serve as Coordinator of the proposed educational project for a compensation of \$7,500 plus reimbursement of reasonable expenses; and that the Chairman also be authorized to execute a contract with a firm to be chosen by the Chairman for the production of a video suitable for use in the classroom in conjunction with the proposed educational project."

Page two, minutes ZTPC 12.11.02

The motion was seconded by Mr. Witty. Following a discussion, the motion was adopted by the unanimous vote of the Commission.

Motion was made by Mr. McMorris to add an item to the agenda to consider updating the current video. Mr. Browning conducted a roll call vote and all voted to add this item.

Mr. Browning moved that the Chairman be authorized to select a firm to update the current video relating to the Parkway and to execute a contract with that firm, which contract would require the expenditure of no more than \$5,000. Second by Mr. McMorris. All voted in favor.

Mr. Jelks called on Sam D'Aquila to present proposed amendments to the Commission's Budget for FY 02/03. Mr. D'Aquila explained that the amendments were necessary in order to reflect the action just taken by the Commission with reference to the educational project and with reference to the updating of the Commission's video. He proposed: (1) that the sum of \$5,000.00 be added to the "Public information" item in the budget; (2) that a new item be added to the "Expenditures" portion of the budget to read as follows: "Educational program -- \$27,200"; and (3) that the amount authorized in the "Other Professional Services" category be reduced by \$20,000.

On motion duly made, seconded, and unanimously adopted, the amendments to the Commission's budget for FY 02/03 proposed by Mr. D'Aquila were approved.

Mr. Jelks request that Ellis Magee read a report from DOTD sent by fax to the Chairman that day. A copy of the report from DOTD is attached to the master copy of these minutes.

Mr. Charles East gave a brief update on recent activities including the recent newsletter.

Mr. Jelks thanked the citizens of St. Helena Parish for hosting this meeting, and the First Baptist Church of Greensburg for the use of their facility. He further thanked those who would provide the meal following the conclusion of the morning's meetings.

Mr. Bert Babers, Police Jury President of W.F. Parish, asked that this parish host the next meeting of the Commission and Association Board. Mr. Jelks and Mr. Taylor accepted with pleasure.

With no further business at hand, motion was duly made and seconded that the meeting be adjourned. All voted in favor.

Respectfully submitted  
/s/ Donald Browning, Secretary